



LOAN APPROVAL CHECKLIST

BORROWER	CO-BORROWER	FILE #
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For Internal Use Only

LOAN APPROVAL – Checklist
(CHF Residential Energy Retrofit Program)

Contractor will return the executed loan documents below to CHF and provide CHF with an estimate completion date for the project.

✓	Item	CHF Form #
<input type="checkbox"/>	CHF Loan and Security Agreement (and Grant)	Doc #373217
<input type="checkbox"/>	CHF Loan – Fixture Filing Disclosure Statement	Doc #373232
<input type="checkbox"/>	Authorization for Automatic Withdrawal of CHF Loan Payments	Doc #373242
<input type="checkbox"/>	Notice of Right to Cancel	Doc #373245

Estimate Completion Date: _____

Once CHF receives the executed loan documents above, CHF will wait (3) business days in accordance with the Notice of Right to Cancel before sending Notice of Loan and Grant Approval to Contractor and/or Applicant(s).

Contractor may start the project once they receive the Notice of Loan and Grant Approval from CHF. However, CHF suggests that the Contractor confirms with Applicant(s) that the Notice of Right to Cancel was not executed by having the Applicant(s) execute the Certification of Non-Cancellation, page 2 of the Notice of Loan and Grant Approval form.

The CHF Residential Energy Retrofit Program is sponsored by CRHMFA Homebuyers Fund (CHF), a California Joint Powers Authority. Funding for the program is made possible through a grant award from the Energy Commission Energy Resources Conservation and Development Commission of the State of California. Program restrictions apply. Call CHF at (855) 740-8422 for details.